	<p align="center">Technion – Israel Institute of Technology Procedures</p>	<p>Regulation Number: 07-0304 Effective as of: December 22, 2010 Edition: 1</p>
<p align="center">Holding Public Activities on Technion Grounds</p>		<p>Date of last update: Page 1 of 7</p>

1. Background


Recognizing the rights of groups to organize and hold demonstrations in any field or topic, while also ensuring the need to maintain public order and uphold the honor and respect of the Technion, a revised procedure for conducting public activities on Technion grounds is hereby established.

2. Goals

To regulate the matter of organizing and holding demonstrations on Technion grounds, while establishing a balanced approach between freedom of expression and protesting and the interest in maintaining public order and upholding the honor of the Technion.

3. Terms

- 3.1. Student Association – Technion Student Association.
- 3.2. Technion Member – Student Association, student, faculty member or Technion employee.
- 3.3. Faculty Association – Academic Faculty Association.
- 3.4. External Entity – Any person and/or organization that is not a Technion member.
- 3.5. Applicant– A Technion member who has submitted a request to hold a public activity, in accordance with the instructions of this procedure.
- 3.6. Public Activity – the organization of and/or participation in one of the following: assembly, demonstration, march/parade, gathering, protest vigil, public speeches, carrying signs or banners, distribution and dissemination of leaflets and/or propaganda material, setting up a signing station, and including any public activity related to students and/or the public and/or civic and/or political matters.
- 3.7. Security Officer – a person who is appointed by the Technion as the Security Officer of the Technion, including the person who is filling the position of the Security Officer or anyone to whom the authority of the Security Officer has been delegated.
- 3.8. Permit Authority – Vice President and Director General or anyone authorized by him/her.
- 3.9. Appeals Authority – Senior Executive Vice President or anyone authorized by him/her.
- 3.10. Technion Grounds – all the land and all structures built on it that are owned and/or leased and/or in the possession of the Technion whether they are registered in the Technion's name or not.


	<p align="center">Technion – Israel Institute of Technology Procedures</p>	<p>Regulation Number: 07-0304 Effective as of: December 22, 2010 Edition: 1</p>
<p align="center">Holding Public Activities on Technion Grounds</p>		<p>Date of last update: Page 2 of 7</p>

4. Authority and Responsibility


- 4.1. The Security Officer is responsible for:
 - 4.1.1. While a public activity is taking place, the Security Officer is responsible for overseeing the maintenance of public order, in accordance with the permit and/or its conditions.
 - 4.1.2. Maintaining in their office a sufficient number of copies of this text and the forms that constitute its appendices, and to provide them to any Technion member who requests them.
 - 4.1.3. Receiving and submitting any request and decision made in response, in accordance with this procedure.
- 4.2. The Vice President and Director General is responsible for the decisions of the Permit Authority, in accordance with this procedure.
- 4.3. The Senior Executive Vice President is responsible for decisions on appeals filed against decisions of the Permit Authority, in accordance with this procedure.

5. Method


- 5.1. Public activity on Technion grounds shall be permitted, subject to the provisions of this procedure, only for Technion academic staff, Technion employees, or Technion students.
- 5.2. Any public activity on Technion grounds requires a permit from the Permit Authority, based on a request that is submitted for this purpose by a Technion member.
- 5.3. The applicant requesting to hold a public activity shall submit a written request to the Permit Authority through the Security Officer, as detailed in **Appendix A** in the addendum to this procedure, at least 30 days before the requested date of the public activity.
- 5.4. Public activities taking place on the grounds of the Technion are generally approved to be held on Sunday through Thursday between the hours of 8:00am and 6:00pm. If there is a request to hold a public activity outside of these hours, specific reasons must be provided in the request.
- 5.5. The Security Officer will promptly forward any request received by him to the Permit Authority upon its receipt.

	<p align="center">Technion – Israel Institute of Technology Procedures</p>	<p>Regulation Number: 07-0304 Effective as of: December 22, 2010 Edition: 1</p>
<p align="center">Holding Public Activities on Technion Grounds</p>		<p>Date of last update: Page 3 of 7</p>

- 5.6. The Permit Authority will consider the request, inter alia, in accordance with the criteria detailed in Section 5.8 below.
- 5.7. The Permit Authority shall issue a written decision within seven days from the date of receiving the request, which will be one of the following:
- 5.7.1. Approval of the request.
 - 5.7.2. Partial approval of the request and/or the imposition of conditions for approval, including conditions related to the location, time, the manner of the public activity.
 - 5.7.3. Denial of the request.
- 5.8. The Permit Authority's will take into account the following factors when deciding whether to grant or not grant permission for a public activity:
- 5.8.1. The content of the public activity is not within the purview of the Permit Authority to approve. However, before making a decision, the Permit Authority will assess whether the content of the public activity violates state laws or its fundamental principles, and/or the honor of the Technion.
A request containing content that violates any of the above will not be approved By the Permit Authority.
 - 5.8.2. Subject to the provisions in Section 5.8.1. above, a public activity will only be approved if it does not disrupt the regular conduct of activity at the Technion and does not harm the honor of the Technion.
 - 5.8.3. The Permit Authority will evaluate whether holding a public activity poses a risk of incitement or disruption to the regular conduct of the Technion. In cases where there is a concrete concern of interference with the Technion's activities, the Permit Authority will impose restrictions on the time, location and manner of the activity. Only when it is not possible to establish conditions for holding the public activity will the request be denied.
 - 5.8.4. Requests for public activities that only involve distributing pamphlets and/or propaganda material and/or setting up a signing station will typically be approved, unless the Permit Authority or, subsequently, the Appeal/s Authority identifies special grounds for denial. Public activity, as mentioned in this subsection, will generally be limited to a specific location on Technion grounds. The designated location will be central enough to achieve the public activity's purpose.
 - 5.8.5. The Permit Authority may take into consideration any other relevant factors.

	Technion – Israel Institute of Technology Procedures	Regulation Number: 07-0304 Effective as of: December 22, 2010 Edition: 1
Holding Public Activities on Technion Grounds		Date of last update: Page 4 of 7

- 5.9. The decision of the Permit Authority, as stated in Section 5.7 above, will be reasoned, appended to the permit request application and sent to the Security Officer. The Security Officer will convey the decision to the applicant.
- 5.10. Appeals against the decision of the Permit Authority may be made to the Appeals Authority.
- 5.10.1. An appeal filed against the decision of the Permit Authority must be reasoned and submitted in writing to the Security Officer within 48 hours from the time the applicant receives the Permit Authority's decision. The appeal must be prepared in accordance with **Appendix B**, available in the addendum to this procedure.
- 5.10.2. The appeal must include a copy of the Permit Authority's decision and the permit request application
- 5.10.3. The deadline for filing an appeal as per this subsection may be extended with the permission of the Appeals Authority. However, this extension shall not reduce the timeframe for the Appeals Authority to render a decision on appeals, as specified in Sections 5.12 and 5.17 below.
- 5.11. The Security Officer shall promptly submit the appeal to the Appeals Authority upon its receipt.
- 5.12. The Appeals Authority shall issue a written decision within seven days from the date of receiving the appeal, which will be one of the following:
- 5.12.1. Accept the appeal and allow the public activity to take place as requested or with conditions.
- 5.12.2. Deny the appeal.
- 5.13. When making a decision on an appeal, the Appeals Authority shall take into consideration the factors outlined in Section 5.8 above.
- 5.14. The decision of the Appeals Authority will be accompanied by a rationale.
- 5.15. The decision of the Appeals Authority, as described in Section 5.12 above, will be communicated to the Security Officer. The Security Officer will then relay the decision to the applicant.

	<p align="center">Technion – Israel Institute of Technology Procedures</p>	<p>Regulation Number: 07-0304 Effective as of: December 22, 2010 Edition: 1</p>
<p align="center">Holding Public Activities on Technion Grounds</p>		<p>Date of last update: Page 5 of 7</p>

5.16. An applicant who has obtained a permit to conduct a public activity is responsible for its execution in accordance with the permit and its stipulations. The applicant is obligated to inform every participant in the public activity about the content of the permit and its conditions, and will be accountable for ensuring that all participants comply with the content of the permit and its conditions.

5.17. The deadlines stipulated in this procedure for the Permit Authority and the Appeals Authority to render a decision may be extended for reasons to be specified within 7 days (for each authority). However, in the absence of a specific urgency to render a decision, any authority under this procedure is authorized to extend the decision-making period for a request by an additional period of up to 14 days.

5.18. An urgent request for a permit for a public activity (where the purpose of the request would be futile or unnecessary without a prompt decision) must be clearly marked as such on the application. The Permit Authority and subsequently the Appeals Authority will address these requests without delay.

6. Effective Date

6.1. This procedure replaces the “Public Activities on Technion Grounds” procedures, which came into effect in February 1989.


6.2. This procedure is effective from the date of its publication.

7. Appendices

- A. Request for a Permit to Hold a Public Activity on Technion Grounds
- B. Appeal of the Decision by the Permit Authority’s Decision Regarding Holding a Public Activity on Technion Grounds



Dr. Avital Stein
Vice President and Director General

	Technion – Israel Institute of Technology Procedures	Regulation Number: 07-0304 Effective as of: December 22, 2010 Edition: 1
Holding Public Activities on Technion Grounds		Date of last update: Page 6 of 7

Appendix A – Request for a Permit to Hold a Public Activity on Technion Grounds

A permit is hereby requested to hold a public activity, in accordance with the Procedure for Holding Public Activities on Technion Grounds.

Urgency of the request: Urgent Regular

Applicant's information: _____

*Please indicate whether you are a faculty member/Technion employee/student, and specify your faculty and degree program.

The requested date (date and time) for holding the activity*: _____

*In the event that the request is for an activity that is not between Sunday-Thursday and between the hours of 8:00am to 6:00pm, please indicate the need for the requested date/time.

The requested location on Technion grounds to hold the activity: _____

Target audience: _____

The activity will be held in collaboration with the student association/faculty association/employee association: Yes: _____ No

Nature of the request (please mark all that apply):

Assembly Demonstration Parade/March Gathering

Protest vigil Public speech Carrying signs or banners

Propaganda material Setting up a signing booth Other (specify): _____

Topic of activity (if written material will be distributed, please attach it or specify its main points):

Will an external entity participate (as defined in the procedure)? If yes, please specify which entity/entities and for what purpose:

I hereby declare that all the information provided in this request are accurate:

_____ _____ _____
 Date Applicant Name and ID# Signature

